

**OFFICE OF THE PRINCIPAL GOVT. P.G. COLLEGE RAJOURI**email : [gdcrajouri@gmail.com](mailto:gdcrajouri@gmail.com)

No: DCR/2018/936

Dated: 01-05-2018

**TENDER NOTICE**

On behalf of the Governor of J&K State, Sealed short term quotations affixed with revenue stamps worth Rs. 5/- are invited from the registered firms dealing with printing along with CDR of Rs. 2000/- (Rupees two thousands only) pledged in favour of Principal, Govt. P.G. College Rajouri (J&K) for following items:-

1. **Prospectus:** Rates for A4 size of 300gsm art card used for title, rate must be mentioned per page, 130 gsm inner art papers for College Prospectus and multi coloured printing with attached 4 forms. The quantity of pages may be increased. The rates per page may be quoted. Rates may be quoted for centre stitched binding with two pins and also for perfect binding.
2. **Newsletter:** Rates for A4 size, 170gsm outer/cover & 130gsm inner imported art paper, multicolour printing. Rates for centre stitched binding two pins as well as rates for perfect binding are required.
3. **College Magazine:** Rates for Paper size – A4. Paper used for title 300 gsm Art Card with Lamination Matt Finish. Paper used for coloured section 130 gsm Art Paper. Multicolour Printing for Coloured Section. Paper Used for Black & White Section 70 gsm White Paper/ Art Paper 80 gsm. Black & White Printing Charges as well as Perfect Binding.
4. **Student attendance registers:** Rates for 50 pages each.
5. Student Identity Cards.
6. Internal Assessment Registers of 50 & 100 leaves one side printing.
7. Store Stock Registers 100 pages and 200 pages.
8. Answer Books 08 (eight) pages.
9. Newspaper Record Register/ Periodical Record Register/ Withdrawal Record Register/ Borrowers Record Register/ Loan Register/ Issue Register/ Accession Register/ Stock Taking Register.
10. Character Certificates 100 pages (duplicate) A4 size JK Bond Paper.
11. Provisional Certificates 100 pages (duplicate) A4 size JK Bond Paper.
12. Migration/Transfer Certificates 100 pages (duplicate) A4 size JK Bond Paper.

**Terms & conditions:**

1. The CDR worth Rs. 2000/- pledged to the undersigned must be enclosed with the quotation.
2. The rates must be quoted FOR College premises.
3. The specimen copy of the items can be had from the College on any working day.
4. The quotation must reach the College within seven days from the printing of this tender in the newspaper.
5. The conditional and vague quotations shall not be entertained.
6. The successful firm shall have to execute the supply order within ten days from the date of issue of the supply order.
7. The samples of white paper, title paper, art paper along with clear cut breakup of rate are mandatory to be mentioned failing which the tenders will be rejected.
8. The undersigned reserves the right to accept or reject the quotation or any part thereof without assigning any reason.

Principal  
Govt. P.G. College  
Rajouri